



Phase 2 Management Team Minutes

Tuesday, March 7, 2023

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), Katrin Zipperlen, Alison Haynes, Jinelle Ramlackansingh, Heidi Coombs, Brian Kerr, Tara Snelgrove, James Quinlan, Shruthi Bandi, Jennifer Leonard, Maria Goodridge, Carla Peddle

Guest: Steve Pennell, HSIMS

Regrets: Delphine Grynszpan, David Stokes, Maria Goodridge

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	- Motion to approve February minutes: Amanda Fowler - Seconded by: James Quinlan - All in favour	
1. Business Arising		

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2. Assessment	<ul style="list-style-type: none"> - Theme 2 exam was written last week. It is the hardest exam of all exams in Phase 2. 	K. Zipperlen will bring to V. Curran why the exam is hard.
3. PESC	<ul style="list-style-type: none"> - There were nine learner responses. - Lectures and tutorials received positive comments. - The block is too long and has a lot of content. The block cannot be divided into two separate blocks. 	
4. Curriculum Lead	<ul style="list-style-type: none"> - There is one minor change. - Some sessions were rescheduled due to the strike and snow days. 	
5. Community Health	<ul style="list-style-type: none"> - No report 	
6. Research	<ul style="list-style-type: none"> - Nothing to report 	
7. Physician Competencies	<ul style="list-style-type: none"> - No updates 	
8. Clinical Skills	<ul style="list-style-type: none"> - Going good. GI clinical skills start next week. 	
9. ILS	<ul style="list-style-type: none"> - Going ok. 	
9. Student Issues	<ul style="list-style-type: none"> - Overwhelming content in last theme. Tutorials are helpful. - The use of personal days was discussed. 	
10. New Business	<p>Faculty feedback</p> <ul style="list-style-type: none"> - Tutorials are delivered differently in each discipline or tutor. An answer key is not required to be provided. <p>March 10 IPE/ski weekend</p>	



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	<ul style="list-style-type: none"> - The day off for the ski weekend is not a sanctioned holiday. IPE on March 10 cannot be rescheduled. - It is a common occurrence for learners to take extra time for the ski weekend. It is unprofessional. <p>Attendance</p> <ul style="list-style-type: none"> - There was no attendance for a session two days prior to an exam. - Grey space = protected time. <p>Motion to bring to UGMS that personal leave be disallowed for IPE. In agreement: T. Snelgrove, J. Quinlan, A. Haynes, M. Goodridge, J. Leonard, A. Fowler.</p>	
11. Next Meeting	March 28, 2023	

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